

DIGITIZING SANGGUNIANG PANLALAWIGAN NG BATANGAS ORDINANCES AND RESOLUTIONS: INCREASING ACCESS TO PUBLIC DOCUMENTS THROUGH KOHA

MR. ALEXANDER LUNAR

LIBRARIAN III, BATANGAS PROVINCIAL LIBRARY

 **kohacon17**



FREE LIBRARY SYSTEM MAKATI, PHILIPPINES / June 19-23, 2017



OUTLINE

- **BATANGAS PROVINCE AT A GLANCE**
- **BATANGAS PROVINCIAL LIBRARY**
- **KOHA INTEGRATION**
- **USABILITY ASSESSMENT**
- **FUTURE PLANS**

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BATANGAS PROVINCE

- **LOCATION:** BOUNDED ON THE NORTH BY THE PROVINCE OF CAVITE, ON THE NORTHEAST AND EAST BY THE PROVINCE OF LAGUNA AND QUEZON, RESPECTIVELY, ON THE SOUTH BY THE VERDE ISLAND PASSAGES AND ON THE WEST BY THE CHINA SEA.
- **LAND AREA:** 3, 165.81 SQ. KMS.
- **CAPITAL:**
 - **BALAYAN 1597 – 1732**
 - **TAAL 1732 – 1754**
 - **BATANGAS CITY 1754 TO DATE**



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BATANGAS PROVINCE

- **NATURAL ATTRACTIONS**

- TAAL LAKE AND VOLCANO
- VERDE ISLAND PASSAGE
- TINGLOY SHORELINE (TINGLOY)
- ANILAO DIVING SPOTS (MABINI)
- BEACHES (CALATAGAN, MABINI, LOBO, LEMERY)

- **CULTURAL AND HERITAGE SITES**

- TAAL HERITAGE VILLAGE (TAAL)
- MABINI SHRINE (TANAUAN CITY)

- **PRODUCTS**

- COFFEE (LIPA)
- BARONG EMBROIDERY (TAAL)
- FOODS AND DELICACIES

TAAL VOLCANO



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BATANGAS PROVINCE



Photo by : Noel Landicho for Ala Ehl Festival 2011

BATANGAS PROVINCIAL LIBRARY

- **SITTING CAPACITY: 35**
- **SERVICES: CIRCULATION OF LOCAL COLLECTIONS, ACADEMIC MATERIALS, PROVINCIAL ORDINANCES AND RESOLUTIONS.**
- **BOOK COLLECTION: 6,496 VOLUMES**
- **SERIAL: 30 TITLES**
- **RESOLUTIONS: 3,000+ (2012-PRESENT)**
- **ORDINANCES: 200+ (2012-PRESENT)**
- **AVERAGE USE: 60 CLIENTS DAILY**
- **3 LIBRARIANS & 3 SUPPORT STAFF**



BATANGAS PROVINCIAL LIBRARY

ORDINANCE – A LAW PASSED BY A MUNICIPAL GOVERNMENT, SUCH AS A CITY, TOWN, VILLAGE OR BOROUGH. <http://legal-dictionary.thefreedictionary.com>

RESOLUTION – THE FORMAL DECISION OF AN ORGANIZATION. A MOTION WHICH HAS OBTAINED THE NECESSARY MAJORITY VOTE IN FAVOR.

www.duhaime.org/LegalDictionary

Province of Batangas
SANGUNIANG PANLAWIGAN NG BATANGAS
Office of the Provincial Secretary
Roxas City, Capitan M. Makal Building, Northside Corner, Capitol Compound, Batangas City 4200
Tel: (043) 950-5400 • Fax: (043) 950-5401 • E-Mail: spb@batangas.gov.ph • Website: www.batangas.gov.ph

TRANSMITTAL NUMBER
SPB-322
DATE: January 04, 2017
GEMMA P. SOMBRANO
Administrative Officer I
(OPS Form 01-15.97 / Revised 2004)

January 04, 2017
The Honorable Governor
HERMILANDO I. MANDANAS
Province of Batangas

Dear Sir / Madam:
Maikap na pagpapali!

Warmest greetings!

We are cordially furnishing you, – for your information and/or appropriate action – copy of a passed /
Magpapali po natin kayong pinapaliwanag para sa inyong katuwang o katuwang katuwang, ng apat ng pinapali!

enacted Sangguniang Panlalawigan Resolution/Ordinance numbered and titled:
Resolusyon ng Sangguniang Panlalawigan na Kapasahang Katutaling Pambayan na may bilang at paksa na:

RESOLUTION NO. N-311/PROVINCIAL ORDINANCE NO. N-009
dated November 14, 2016

ORDINANCE CREATING THE BATANGAS CULTURE AND ARTS COUNCIL

Please acknowledge receipt of the same. Thank you.
Magpapali po natin kayong pinapaliwanag para sa inyong katuwang o katuwang katuwang nito. Salamat po.

One with you in the service of the people, I remain,
Kasama sa paglingkod sa bayan, akoy nanatili.

Very truly yours,
Lubos na sumasanyo,

BENJAMIN D. NEPALES
Provincial Secretary
(Pantawagang Kalimat)

RECEIVED
JAN 10 2017

Province of Batangas
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MINUTES OF THE EIGHTEENTH REGULAR SESSION OF THE
SANGUNIANG PANLAWIGAN NG BATANGAS HELD ON MONDAY,
2016, FROM 11:05 A. M. AT THE SALVADOR H. LAUREL
LEGISLATIVE HALL, APOLINARIO M. MABINI LEGISLATIVE
BUILDING, CAPITOL SITE, BATANGAS CITY

Province of Batangas
Sangguniang Panlalawigan ng Batangas
Roxas City, Capitan M. Makal Building, Northside Corner, Capitol Compound, Batangas City 4200
Tel: (043) 950-5400 • Fax: (043) 950-5401 • E-Mail: spb@batangas.gov.ph • Website: www.batangas.gov.ph

N-009, Year 2016

database on the fiesta's and festival's celebrated

Locality, the Provincial Government of Batangas may
provide financial aid to augment in the sum, subject to the availability of funds.

Local Government Units shall establish historical
municipality.

Province of Batangas shall provide financial aid to augment in the
sum, subject to the availability of funds.

budgetary appropriation of at least Three Million
included in the Annual or Supplemental budget
Affairs Office to augment the needs of the
it.

finances and resolutions inconsistent with the
thereby repealed or amended accordingly.

any reason, any part or provision of this Ordinance
shall, any part or provision not affected thereby shall

Ordinance shall take effect upon approval.

16 A.D. at Batangas City.

as of the foregoing Resolution No. N-311/Provincial
the new Sangguniang Panlalawigan ng Batangas
November 14, 2016.

BENJAMIN D. NEPALES
Provincial Board Secretary

Province of Batangas
SANGUNIANG PANLAWIGAN NG BATANGAS
Office of the Provincial Secretary
Roxas City, Capitan M. Makal Building, Northside Corner, Capitol Compound, Batangas City 4200
Tel: (043) 950-5400 • Fax: (043) 950-5401 • E-Mail: spb@batangas.gov.ph • Website: www.batangas.gov.ph

FOR THE PASSAGE OF AN ORDINANCE CREATING THE
CULTURE AND ARTS COUNCIL

Enacted by: Hon. ROWENA SOMBRANO-AFRICA
Sixth District

Co-authored by:
First District: Hon. G. ROSALES
Second District: Hon. WILSON L. RIVERA
Third District: Hon. ALFREDO C. CORONA
Fourth District: Hon. BAUSAS
Fifth District: Hon. ARINA B. MAGDOO
Sixth District: Hon. DIVINA G. DALIA
Seventh District: Hon. PATRICK B. GOZOS
Eighth District: Hon. MARIA CLAUDETTE U. AMIDA
Ninth District: Hon. L. YOD A. LOPEZ, JR.
Tenth District: Hon. J. H. DE VEYRA
Eleventh District: Hon. ARTHUR G. BLANCO
Twelfth District: Hon. M. MALIKSI - ABC President
Thirteenth District: Hon. MILDRED B. SANCHEZ - PCL President

to the Section 16 Article XIV of the 1987 Constitution, all the country's
historic wealth constitutes the cultural treasure of the nation and shall be
the decision of the State which may regulate its disposition.

APPROVED.

HERMILANDO I. MANDANAS
Governor

Order, Unity thru Legislation

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FREE LIBRARY SYSTEM MAKATI, PHILIPPINES / June 19-23, 2017



KOHA INTEGRATION

TIMELINE

2011	<p>By virtue of Provincial Ordinance No. 004, the Provincial Library was placed under the direct supervision of the Sangguniang Panlalawigan pursuant to Republic Act 7160 thus the Provincial Secretary started to issue a copy of Provincial Ordinances and Resolutions to the Provincial Library for archival purposes.</p> <p>For several years, the collection grown into a large number of public documents thus a system for easy retrieval and access need to be developed / acquired.</p>
October, 2012	<p>Provincial Librarian together with a library staff attended a digitization training and seminar and eventually avail “KOHA” from the National Library of the Philippines</p>

KOHA INTEGRATION

TIMELINE

2013

Started entry of bibliographic record of books in KOHA

2014

Bibliographic entry and scanning of Provincial Ordinances and Resolutions started. Indexing the documents was done to serve as the subject entry for easy retrieval.

While this process is continuously ongoing, the Provincial Library has gathered enough data to articulate core values that the proposed program will be beneficial to future users.

KOHA INTEGRATION

- **OPERATING MODULES**

- **CATALOGING**
- **AUTHORITIES**
- **OPAC**
- **REPORTS**

- **MODULES TO CARRY OUT**

- **CIRCULATION**
- **SERIAL MANAGEMENT**
- **ACQUISITION**

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KOHA INTEGRATION



Library Catalog Search

[Search Home](#) | [Book Bag](#)

Search the Catalog

Search the Library Catalog

Enter Keyword(s):

[Advanced Search \(More Options\)](#)

[Authorities Headings Search](#)

Recent acquisitions

Any item type Acquired by Any Branch
over the last days

Log in to Check Your Account

Card Number:

Password:

Activate Windows
Go to PC settings to activate Windows.

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KOHA INTEGRATION

Koha Acquisitions Catalogue Circulation Members Authorities Reports Parameters About Help

Logged in as: ahlekski [Log Out]

Add MARC Record With Framework : Indexing ▾

Add Bibliographic Record and go to Items z39.50 Search

0	000 - LEADER	<input type="text"/>	...
1	001 - CONTROL NUMBER	<input type="text"/>	...
2	003 - CONTROL NUMBER IDENTIFIER	<input type="text"/>	...
3	005 - DATE AND TIME OF LATEST TRANSACTION	<input type="text"/>	...
4	006 - FIXED-LENGTH DATA ELEMENTS--ADDITIONAL MATERIAL CHARACTERISTICS--GENERAL INFORMATION +	<input type="text"/>	...
5	007 - PHYSICAL DESCRIPTION FIXED FIELD--GENERAL INFORMATION +	<input type="text"/>	...
6	008 - FIXED-LENGTH DATA ELEMENTS--GENERAL INFORMATION	<input type="text"/>	...
7	010 - LIBRARY OF CONGRESS CONTROL NUMBER	<input type="text"/>	...
8	▲ a LC control number	<input type="text"/>	...
9	011 - LINKING LIBRARY OF CONGRESS CONTROL NUMBER [OBSOLETE]	<input type="text"/>	...
	▲ a LC control number	<input type="text"/>	...
	015 - NATIONAL BIBLIOGRAPHY NUMBER +	<input type="text"/>	...
	▲ 2 Source	<input type="text"/>	...
	▲ 6 Linkage	<input type="text"/>	...
	▲ 8 Field link and sequence number	<input type="text"/>	...

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Go to PC settings to activate Windows.



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KOHA INTEGRATION

TAGS USED

- 000-LEADER
- 001-CONTROL NUMBER
- 003-CONTRON NUMBER IDENTIFIER
- 005-DATE & LATEST TRANSACTION
- 008-FIXED-LENGTH DATA ELEMENT

Koha Acquisitions Catalogue Circulation Members Authorities Reports Parameters About Help

Logged in as: ahleksi [Log Out]

Add MARC Record With Framework : Indexing ▼

Add Bibliographic Record and go to items z39.50 Search

0	000 - LEADER	nam a22 7a 4500	...
1	001 - CONTROL NUMBER	97037405	...
2	003 - CONTROL NUMBER IDENTIFIER	batp	...
3	005 - DATE AND TIME OF LATEST TRANSACTION	20170613153426.0	...
4	006 - FIXED-LENGTH DATA ELEMENTS--ADDITIONAL MATERIAL CHARACTERISTICS--GENERAL INFORMATION +		...
5	007 - PHYSICAL DESCRIPTION FIXED FIELD--GENERAL INFORMATION +		...
6	008 - FIXED-LENGTH DATA ELEMENTS--GENERAL INFORMATION	170613t xxu 00 0 eng d	...
7	010 - LIBRARY OF CONGRESS CONTROL NUMBER		
8	011 - LINKING LIBRARY OF CONGRESS CONTROL NUMBER [OBSOLETE]		+
9	015 - NATIONAL BIBLIOGRAPHY NUMBER +		
	▲ 2 Source		
	▲ 6 Linkage		
	▲ 8 Field link and sequence number		+

Activate Windows
Go to PC settings to activate Windows.

KOHA INTEGRATION

TAGS USED

- **100-MAIN ENTRY-
PERSONAL NAME**

Koha Acquisitions Catalogue Circulation Members Authorities Reports Parameters About Help

Logged in as: ahlekski [Log Out]

Add MARC Record With Framework : Indexing ▼

Add Bibliographic Record and go to Items z39.50 Search

0	100	- MAIN ENTRY--PERSONAL NAME
2	▲ 4	Relator code
1	▲ 6	Linkage
2	▲ 8	Field link and sequence number
3	▲ a	Personal name
4	▲ b	Numeration
5	▲ c	Titles and other words associated with a name
6	▲ d	Dates associated with a name
7	▲ e	Relator term
8	▲ f	Date of a work
9	▲ g	Miscellaneous information
	▲ j	Attribution qualifier
	▲ k	Form subheading
	▲ l	Language of a work
	▲ n	Number of part/section of a work
	▲ o	Notes

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Go to PC settings to activate Windows.

KOHA INTEGRATION

TAGS USED

- **010-MAIN ENTRY-CORPORATE NAME**

Koha Acquisitions Catalogue Circulation Members Authorities Reports Parameters About Help

part/section of a work
▲ q Fuller form of name
▲ t Title of a work
▲ u Affiliation

110 - MAIN ENTRY--CORPORATE NAME
2 4 6 8 9
▲ a Corporate name or jurisdiction name as entry element

111 - MAIN ENTRY--MEETING NAME
▲ 4 Relator code
▲ 6 Linkage
▲ 8 Field link and sequence number
▲ 9 9 (RLIN)
▲ a Meeting name or jurisdiction name as entry element
▲ b Number [OBSOLETE]
▲ c Location of meeting
▲ d Date of meeting
▲ e Subordinate unit
▲ f Date of a work
▲ g Miscellaneous information
▲ k Form subheading
▲ l Language of a work
▲ n Number of part/section/meeting
▲ p Name of

Activate Windows
Go to PC settings to activate Windows.

KOHA INTEGRATION

TAGS USED

- **700-ADDED ENTRY-
PERSONAL NAME**

Koha	Acquisitions	Catalogue	Circulation	Members	Authorities	Reports	Parameters	About	Help
------	--------------	-----------	-------------	---------	-------------	---------	------------	-------	------

▲ b	Linkage	
▲ 8	Field link and sequence number	
▲ a	Linking entry complexity note	
▲ z	Source of note information [OBSOLETE]	

700	- ADDED ENTRY--PERSONAL NAME +	
2 3 4 5 6 8 9		
▲ a	Personal name	
b c d e f g h j k l m n o p		
▲ q	Fuller form of name	
r s t u x		

705	- ADDED ENTRY--PERSONAL NAME (PERFORMER) (MU) [OBSOLETE] +	
▲ a	Personal name	
▲ b	Numeration	
▲ c	Titles and other words associated with a name	
▲ d	Dates associated with a name	
▲ e	Relator term	
▲ f	Date of a work	
▲ g	Miscellaneous information	
▲ h	Medium	
▲ k	Form subheading	
▲ l	Language of a work	
▲ m	Medium of performance for music	
▲ n	Number of part/section of a work	
▲ o	Arranged statement for music	

Activate Windows
Go to PC settings to activate Windows.

KOHA INTEGRATION

TAGS USED

- **260-PUBLICATION, DISTRIBUTION, ETC. (IMPRINT)**

Koha Acquisitions **Catalogue** Circulation Members Authorities Reports Parameters About Help

jurisdiction
▲ b Denomination

260 - PUBLICATION, DISTRIBUTION, ETC. (IMPRINT) +

▲ 6 Linkage
▲ 8 Field link and sequence number
▲ a Place of publication, distribution, etc
▲ b Name of publisher, distributor, etc
▲ c Date of publication, distribution, etc
▲ d Plate or publisher's number for music (Pre-AACR 2) [OBSOLETE, CAN/MARC], [LOCAL, USA]
▲ e Place of manufacture
▲ f Manufacturer
▲ g Date of manufacture
▲ k Identification/manufacture number [OBSOLETE, CAN/MARC]
▲ l Matrix and/or take number [OBSOLETE, CAN/MARC]

261 - IMPRINT STATEMENT FOR FILMS (Pre-AACR 1 Revised) [OBSOLETE, CAN/MARC], [LOCAL, USA]

▲ f Place of production, release, etc.

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KOHA INTEGRATION

TAGS USED

- **856-ELECTRONIC LOCATION AND ACCESS**

Koha	Acquisitions	Catalogue	Circulation	Members	Authorities	Reports	Parameters	About	Help
▲ u	Bibliographic units per next higher level								+
▲ v	Numbering continuity								+
▲ w	Frequency								
▲ x	Calendar change								
▲ y	Regularity pattern								+
▲ z	Numbering scheme								+
856	- ELECTRONIC LOCATION AND ACCESS +								
2 3 6 8 a b c d f h i j k l m n o p	▲ q	Electronic format type							
	▲ u	Uniform Resource Identifier							+
	▲ z	Public note							+
866	- TEXTUAL HOLDINGS--BASIC BIBLIOGRAPHIC UNIT +								
▲ 6	Linkage								
▲ 8	Field link and sequence number								+
▲ a	Textual string								
▲ x	Nonpublic note								+
▲ z	Public note								+
867	- TEXTUAL HOLDINGS--SUPPLEMENTARY MATERIAL +								
▲ 6	Linkage								
▲ 8	Field link and sequence number								+
▲ a	Textual string								
▲ x	Nonpublic note								+
▲ z	Public note								+
868	- TEXTUAL HOLDINGS--INDEXES +								
▲ 6	Linkage								
▲ 8	Field link and								

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KOHA INTEGRATION

TAGS USED

- **300-PHYSICAL DESCRIPTION**
 - **EXTENT**
 - **ACCOMPANYING MATERIAL**

Koha Acquisitions **Catalogue** Circulation Members Authorities Reports Parameters About Help

Logged in as: ahleksi [Log Out]

Add MARC Record With Framework : Indexing ▼

[Add Bibliographic Record and go to Items](#) [z39.50 Search](#)

	300	- PHYSICAL DESCRIPTION +
0	▲ 3	Materials specified
1	▲ 6	Linkage
2	▲ 8	Field link and sequence number
3	▲ a	Extent
4	▲ b	Other physical details
5	▲ c	Dimensions
6	▲ d	Accompanying material [OBSOLETE, CAN/MARC]
7	▲ e	Accompanying material
8	▲ f	Type of unit
9	▲ g	Size of unit
	▲ k	Speed
		[Videodiscs, pre-AACR2 records only]
		[OBSOLETE, CAN/MARC]
	▲ m	Identification/manufacture number [pre-AACR2 records only]

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KOHA INTEGRATION

TAGS USED

- 362-DATES OF PUBLICATION AND/OR SEQUENTIAL DESIGNATION

Koha

Acquisitions

Catalogue

Circulation

Members

Authorities

Reports

Parameters

About

Help

▲ 6 Linkage

▲ 8 Field link and sequence number

▲ a Direct reference method

▲ b Object type

▲ c Object count

▲ d Row count

▲ e Column count

▲ f Vertical count

▲ g VPF topology level

▲ i Indirect reference description

362 - DATES OF PUBLICATION AND/OR SEQUENTIAL DESIGNATION +

▲ 6 Linkage

▲ 8 Field link and sequence number

▲ a Dates of publication and/or sequential designation

▲ z Source of information

842 - TEXTUAL PHYSICAL FORM DESIGNATOR

▲ 6 Linkage

▲ 8 Field link and sequence number

▲ a Textual physical form designator (GMD)

▲ b Specific Material Designation

880 - ALTERNATE GRAPHIC REPRESENTATION +

▲ 2 2

▲ 3 3

▲ 4 4

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KOHA INTEGRATION

TAGS USED

- **650-SUBJECT ADDED ENTRY-TOPICAL TERM**



Koha	Acquisitions	Catalogue	Circulation	Members	Authorities	Reports	Parameters	About	Help	+
Sequence number										
▲ a Chronological										
term										
▲ v Form										
subdivision										
▲ x General										
subdivision										
▲ y Chronological										
subdivision										
▲ z Geographic										
subdivision										
650 - SUBJECT ADDED ENTRY--TOPICAL TERM +										
▲ 2 Source of										
heading or term										
▲ 3 Materials										
specified										
▲ 4 Relator code										
▲ 6 Linkage										
▲ 8 Field link and										
sequence number										
▲ a Topical term or										
geographic name as										
entry element										
▲ b Topical term										
following geographic										
name as entry element										
▲ c Location of										
event										
▲ d Active dates										
▲ e Relator term										
▲ v Form										
subdivision										
▲ x General										
subdivision										
▲ y Chronological										
subdivision										
▲ z Geographic										
subdivision										

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KOHA INTEGRATION

Koha Acquisitions Catalogue Circulation Members Authorities Reports Parameters About Help **ce No. 04, Series of 1992 of the Province of Batangas imposing certain taxes, fees and charges. (Virtusio, Mabelle D. biblionumber #4792)**

Edit biblio MARC Normal ISBD


Existing items										
Item status	Location	Sublocation or collection	Shelving location	Address	Non-coded location qualifier	Classification part	Country code	Complete callnumber	Homebranch	
On-shelf	Batangas Provincial Library	Batangas Collection	Provincial Ordinances - 2014	Batangas City	print	349	ph	Provincial Ordinances 2014	Batangas Provincial Library	
On-shelf	Batangas Provincial Library	Batangas Collection	Provincial Ordinances - 2014	Batangas City	digital	349	ph	Provincial Ordinances 2014	Batangas Provincial Library	

New Item	
1 - Item status	<input type="text"/>
3 - Number of Items	<input type="text"/>
a - Location *	<input type="text" value="Batangas Provincial Library"/>
b - Sublocation or collection	<input type="text"/>
c - Shelving location	<input type="text"/>
e - Address	<input type="text"/>
g - Non-coded location qualifier	<input type="text"/>
h - Classification part	<input type="text"/>
i - Item part	<input type="text"/>
j - Shelving control number	<input type="text"/>
k - Call	<input type="text"/>

Activate Windows
Go to PC settings to activate

KOHA INTEGRATION

- **SAMPLE SEARCH RESULT**



BATANGAS PROVINCIAL LIBRARY

- Logged in as Alexander Lobar
- My Virtual Shelves
- My Account
- Log Out

Library Catalog Search
[Search Home](#) | [Book Bag](#)
Search the Catalog

Resolution No. N-084/Provincial Ordinance No. N-004 Year 2016: An ordinance creating the Information and Communication Technology (ICT) Council of the Province of Batangas
By [Africa, Rowena S.](#)

Related links:

- [Information and Communication Technology Council](#)
- [Provincial Ordinance No. N-004 S. 2016](#)
- [Resolution No. N-084 S. 2016](#)

Publication Year:	2016
Record No.:	5003

- Place Reserve
- MARC View
- ISBD
- Print
- Add to My Virtual Shelf
- Add to My Book Bag

Search for this title in:

- [Other Libraries \(WorldCat\)](#)
- [Other Databases \(Google Scholar\)](#)

Type/Format	Call Number	Location	Status	Due Date	Last Seen
-------------	-------------	----------	--------	----------	-----------

KOHA INTEGRATION

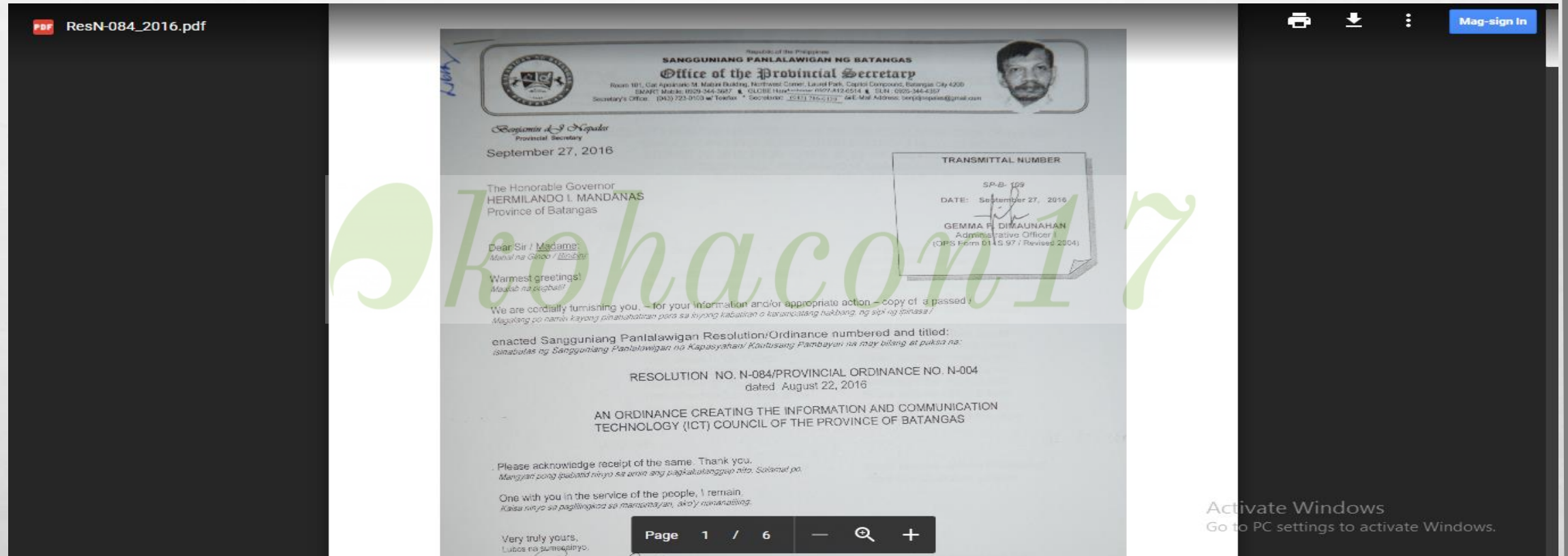
- **SAMPLE SEARCH RESULT**

@ fixed length control field	nam a22 7a 4500
001 -CONTROL NUMBER	
@ control field	81472746
003 -CONTROL NUMBER IDENTIFIER	
@ control field	batp
005 -DATE AND TIME OF LATEST TRANSACTION	
@ control field	20170109114331.0
008 -FIXED-LENGTH DATA ELEMENTS--GENERAL INFORMATION	
@ fixed length control field	170109t xxu 00 0 eng d
100 -MAIN ENTRY--PERSONAL NAME	
2 source	PIT
9 9	17
a Personal name	Africa, Rowena S.
c Titles and other words associated with a name	Board member - Fourth District
u Affiliation	Provincial Government of Batangas
245 -TITLE STATEMENT	
a Title	Resolution No. N-084/Provincial Ordinance No. N-004 Year 2016: An ordinance creating the Information and Communication Technology (ICT) Council of the Province of Batangas
246 -VARYING FORM OF TITLE	
a Title proper/short title	Resolution No. N-084/Provincial Ordinance No. N-004
260 -PUBLICATION, DISTRIBUTION, ETC. (IMPRINT)	
c Date of publication, distribution, etc	August 22, 2016
856 -ELECTRONIC LOCATION AND ACCESS	
q Electronic format type	PDF
u Uniform Resource Identifier	https://drive.google.com/open?id=0BxwOKN1hjiR_MThIQm1oQ0s1MFE
z Public note	available on-site
300 -PHYSICAL DESCRIPTION	
c Dimensions	5 pages
d Accompanying material	with transmittal letter from Benjamin D.J. Nepales to Honorable Governor Hermilando I. Mandanas dated September 27, 2016

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KOHA INTEGRATION

- SAMPLE SEARCH RESULT



USABILITY ASSESSMENT

- **THE USABILITY OF THE KOHA (OPAC) WAS EVALUATED BASED ON TWO DIMENSIONS, NAMELY; 1) ACCESS AND FLEXIBILITY; 2) EASE OF USE & 3) ACCURACY** *(ADOPTED FROM TOLENTINO & ANDAL (2013) USABILITY OF EBRAHMAN AS VLE)*
- **28 LIBRARY USERS EVALUATED THE MODULE. DESCRIPTIVE METHOD WAS EMPLOYED AND DATA COLLECTION WAS THROUGH SURVEY.**
- **3 LIBRARIANS AND 3 LIBRARY STAFF EVALUATED THE EASE OF MAINTAINING KOHA (CATALOGING, OPAC, AUTHORITIES, REPORT)**

USABILITY ASSESSMENT

Profile of Respondents			
Library Users	Frequency	Percent	Rank
Students	15	53.57	1
Employees	8	28.57	2
Visitors	5	17.86	3
Gender			
Male	11	39.29	
Female	17	60.71	

Around 53.57 percent of the respondents are student researchers, 28.57 percent are employees and 17.86 percent are visitors. Further, 60.71 percent of the respondents are female.

USABILITY ASSESSMENT (PATRONS)

Usability based on access and flexibility (N=28)

Items	WM	VI
1. Resolutions and ordinances maybe accessed at most convenient time.	2.71	Often
2. Digital copy the resolutions and ordinances are available at specified online location.	3.43	Often
3. Time is saved in accessing the needed resolutions and ordinances.	3.25	Often
Composite Mean	3.13	Often

Respondents revealed that digital copy of resolution and ordinances may be access at most convenient time (WM=3.43). They save time (WM=3.25) and access the resolutions and ordinances in their most convenient time (WM=2.71). Data shows that often respondents experience easy access and flexibility while using the system.

USABILITY ASSESSMENT

Usability based on ease of use (N=28)

Items	WM	VI
1. Interface is appropriate.	3.79	Very often
2. Searching is easy and enjoyable.	3.86	Very often
3. Navigation between search results and links is easy.	3.86	Very often
4. The colors and text use are pleasing to the eyes.	3.71	Very often
Composite Mean	3.80	Very often

It was revealed that searching is easy and enjoyable and navigation between search results and links is easy (both with WM=3.86). It was also observed that interface was appropriate (WM=3.79) and the color and text used are pleasing to the eyes (WM=3.71). It shows that it is very often that respondents used the system easily.

USABILITY ASSESSMENT

Usability based on search result accuracy (N=28)		
Items	WM	VI
1. Search result are accurate.	3.43	Often
2. Index terms are precise and specific.	3.36	Often
3. Search results are filtered into significance	3.32	Often
Composite Mean	3.37	Often

It was evaluated that search results are accurate (WM=3.43), index term are precise and specific and the search results are filtered into significance (WM=3.36 & WM=3.32 respectively) . It shows that it is often respondents got accurate results while using the system.

USABILITY ASSESSMENT (LIBRARIANS)

Ease of Maintaining KOHA (N=6)		
Items	WM	VI
1. Ease of use of the cataloging module.	3.33	Often
2. Ease of creating authorities.	3.00	Often
3. Ease of generating report	3.33	Often
4. Ease of creating user account	2.67	Often
5. Ease of using OPAC	4.00	Very often
Composite Mean	3.27	Often

It was revealed that library staff experienced ease of using OPAC (WM=4.00). They experienced both ease of use of the cataloging module and ease of generating report (WM=3.33). It is easy to create authorities (WM=3.00 and easy creating user account (WM=2.67) It shows that it is often library staff maintain the system easily.

USABILITY ASSESSMENT

- **CONCLUSION**

Based on the analysis and findings, it was concluded that KOHA is found useful in terms of access and flexibility, ease of use, search result accuracy. Furthermore Koha is easy to maintain. Though positive feedback, usability of the system may still be improved.

FUTURE PLANS

- **CARRY OUT REMAINING MODULES**
 - **CIRCULATION**
 - **SERIAL MANAGEMENT**
 - **ACQUISITION**
- **CONDUCT ANOTHER USABILITY ASSESSMENT WITH WIDER SCOPE**

THANK YOU FOR YOUR ATTENTION

Mr. Alexander T. Lunar. RL

alextlunar@gmail.com

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